

**SAFETY, HEALTH & ENVIRONMENTAL (SHE) CHECKLIST**

Appendix 1

This is a management tool comprising a systematic, documented, periodic and objective evaluation of how well environmental management is performing in the aim of helping to safeguard the environment and personal welfare

At arrival on-board every worker, regardless of the company they are working, are strictly subject with applicable procedures and rules.

This form should be filled before every project by company representative or subcontractors.

Place of Inspection		Date	
Ship/Office			

		Yes	No	N/a
1	Is one person appointed to be SHE adviser to coordinate team?			
	Please write name:			

**A Individual Safety & Welfare precautions**

Item	Question	Yes	No	N/a
1	Are there working lifejackets?			
2	Are areas marked for the use of safety lines and harnesses?			
3	Are there adequate safety harness location points?			
4	Are safety harnesses freely available and in good condition?			
5	Are walking surfaces non-slip and trip hazards clearly marked			
6	Are hard hats available for overhead hazards?			
7	Are safety boots worn as standard?			
8	Is lighting enough to perform work?			
9	Are warning/instruction signs posted?			
10	Are there emergency stops and are these operating closes by deck working areas			
11	Are there weather protection clothes available (only when needed)			
12	Is there a smoking policy and areas designated			
13	Are there First Aid (Equipment / Competent staff) available and introduced to persons?			
14	Are there Toilets/Showers/Changing rooms /Hygiene facilities in good condition?			



**B Equipment**

Item	Question	Yes	No	N/a
1	Are electrical cables in good condition			
2	Are instructions as to electrical safety posted?			
3	Are cables tidied away to prevent tripping hazards			
4	Are all cables properly earthed/protected			
5	Are electrical systems protected by RCDs			
6	Are there remote indications for power on cables?			
7	Is there a lone worker policy on high voltage equipment			
8	Are instructions posted for first aid response to electric shock?			
9	Do wiring and electrical circuits conform to safe practice?			
10	Are there fixed systems for the cable reel(s) and cable store?			
11	Are all tools in good condition and calibrated?			
12	Is there a smoking policy and areas designated			

**C Waste management**

Item	Question	Yes	No	N/a
1	Are there special hazardous materials storage areas and clearly marked			
2	Are placards displayed regarding the correct disposal of garbage			
3	Do the above placards define "special areas"			
4	Who is responsible for coordinating waste management during docking or working at site?			
5	NAME:			

**D Working in heights**

Item	Question	Yes	No	N/a
1	Have all employees who may work at height been adequately trained?			

**Comments**

Checklist completed/Name	Signature